

City of Moraine

Finance Department



To: Mayor & City Council

From: Don Buczek, Finance Director

Date: March 11, 2024

Subject: February 2024 Finance Director Report

Summary

The City's budget is in a good position with strong revenues and expenses that are below budget for this time of the year. Our income tax continues to do well, and we anticipate a strong tax collection season over the next few months with returns due on April 15. Other revenues have been consistent with our revenue budget. We are continuing to roll out new projects and purchases of large equipment that have been coming in under budget. We continue to look for outside funding opportunities and our departments have been successful with obtaining grants this year. Those grant funds will be received as the projects are completed. In the next few months, we will start seeing the number of outside projects start to increase, which is a sign of the City's commitment to investing in our community.

For February, our fund balances increased by \$1,357,678. For the year, we have increased our fund balances \$2,088,030.

Finance Department Notes

Tax filing day is coming on April 15 and the Finance Department has been busy with receiving tax returns. The volume will increase and remain high through April. Individuals and businesses can find information about filing their City tax returns on our website or can come to the office. Certain tax filers can submit their returns, make payments, and upload documents using our online tax filing module. Go to our website for more information.

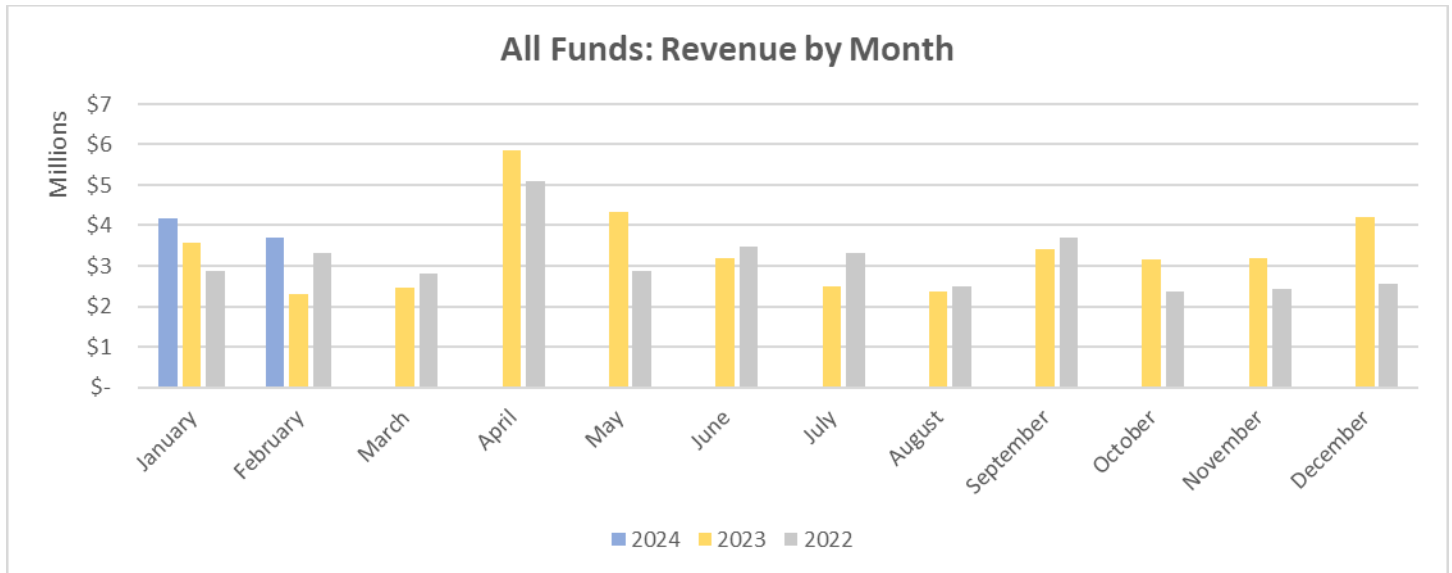
Our new part-time Finance Clerk has started this week.

The department is busy working on tasks for the auditors and gathering information for the financial statements.

ALL FUNDS

FEBRUARY 2024

MONTHLY REVENUE COLLECTIONS VS. BUDGET



REVENUES BY CATEGORY (GROSS)	CURRENT		COLLECTED		
	MONTH	YEAR TO DATE	2024 BUDGET	UNDER / (OVER)	COLLECTED
Local Taxes	\$ 4,866	\$ 5,593	\$ 1,247,480	\$ 1,241,887	0%
Income Taxes	2,638,069	5,004,370	26,132,433	21,128,063	19%
State Shared Taxes & Fees	69,237	142,836	876,268	733,432	16%
Special Assessments	-	-	581,900	581,900	0%
Intergovernmental Aid	63,016	63,016	894,291	831,275	7%
Charges for Services	32,937	54,138	480,000	425,862	11%
Civic Center	2,060	4,940	17,500	12,560	28%
Payne Recreation Center	7,161	18,195	79,750	61,555	23%
Fines & Forfeitures	27,955	63,964	249,400	185,436	26%
Miscellaneous Receipts	403,055	642,487	5,447,319	4,804,832	12%
Interfund Transfers	445,000	1,860,000	13,595,775	11,735,775	14%
Total	\$ 3,693,355	\$ 7,859,538	\$ 49,602,116	\$ 41,742,578	16%

REVENUE COLLECTIONS – ALL CITY FUNDS

Net Revenue: After removing interfund transfers, February’s Net Revenue was \$3,000,513. For the year, we have experienced a 42% increase in revenues compared to this point in 2023.

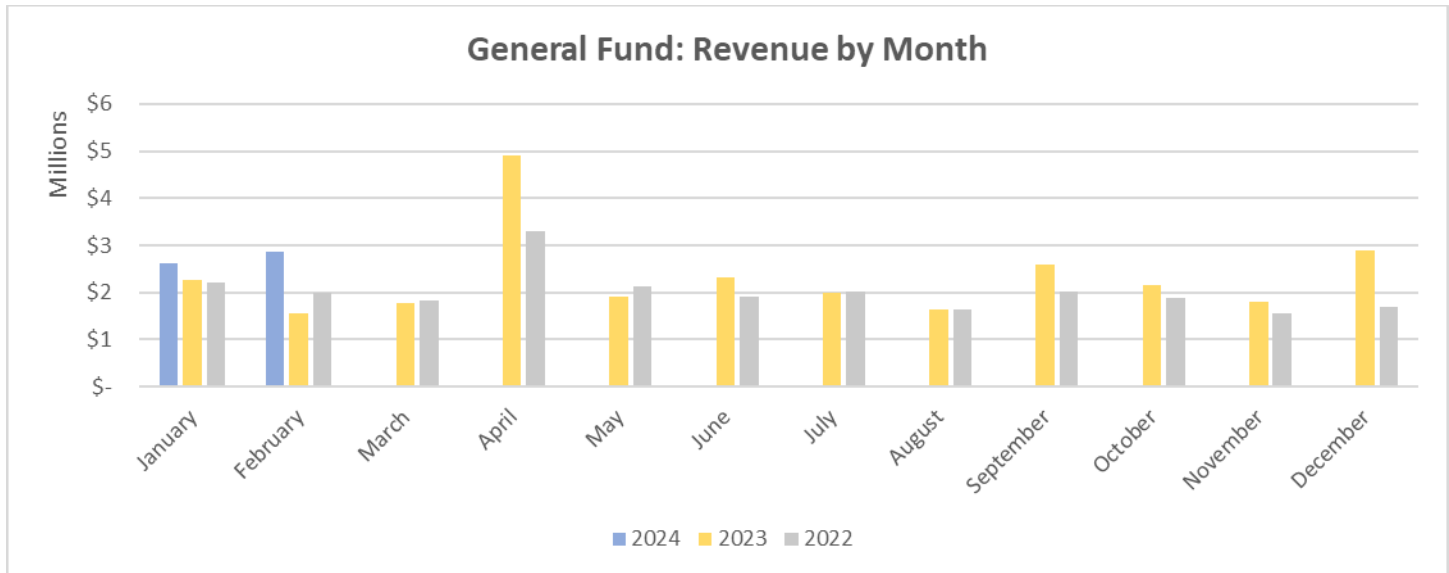
Current Revenues: Through February, our net revenue collections for the year are at the target of 16%. The General Fund is higher than expected due to higher income tax collections and building permits.

Interfund Transfers: Transfers for this month are normal and adjusted based on the needs of the other funds and the pace at which we enter into new projects budgeted in the Capital Improvement Fund.

GENERAL FUND

FEBRUARY 2024

MONTHLY REVENUE COLLECTIONS VS. BUDGET



REVENUES BY CATEGORY (GROSS)	CURRENT		COLLECTED		
	MONTH	YEAR TO DATE	2024 BUDGET	UNDER / (OVER)	COLLECTED
Local Taxes	\$ 3,931	\$ 4,658	\$ 634,622	\$ 629,964	1%
Income Taxes	2,638,069	5,004,370	26,132,433	21,128,063	19%
State Shared Taxes & Fees	14,140	34,477	135,023	100,546	26%
Special Assessments	-	-	5,000	5,000	0%
Intergovernmental Aid	3,016	3,016	3,000	(16)	101%
Charges for Services	32,937	54,138	479,000	424,862	11%
Fines & Forfeitures	27,955	63,964	249,400	185,436	26%
Miscellaneous Receipts	139,274	309,061	1,510,786	1,201,725	20%
Total	\$ 2,859,321	\$ 5,473,683	\$ 29,149,264	\$ 23,675,581	19%

REVENUE COLLECTIONS – GENERAL FUND

Local Taxes: This category includes property and hotel taxes. Property taxes are collected by the County and should be distributed to us in April or May.

Charges for Services: This category includes EMS receipts from Fire Department runs that can be billed to insurance. This revenue is below target due to a transition to a new billing company. There should be a “catch-up” period where the new company was not able to send out statements during the first few weeks of the year. These statements are now being processed.

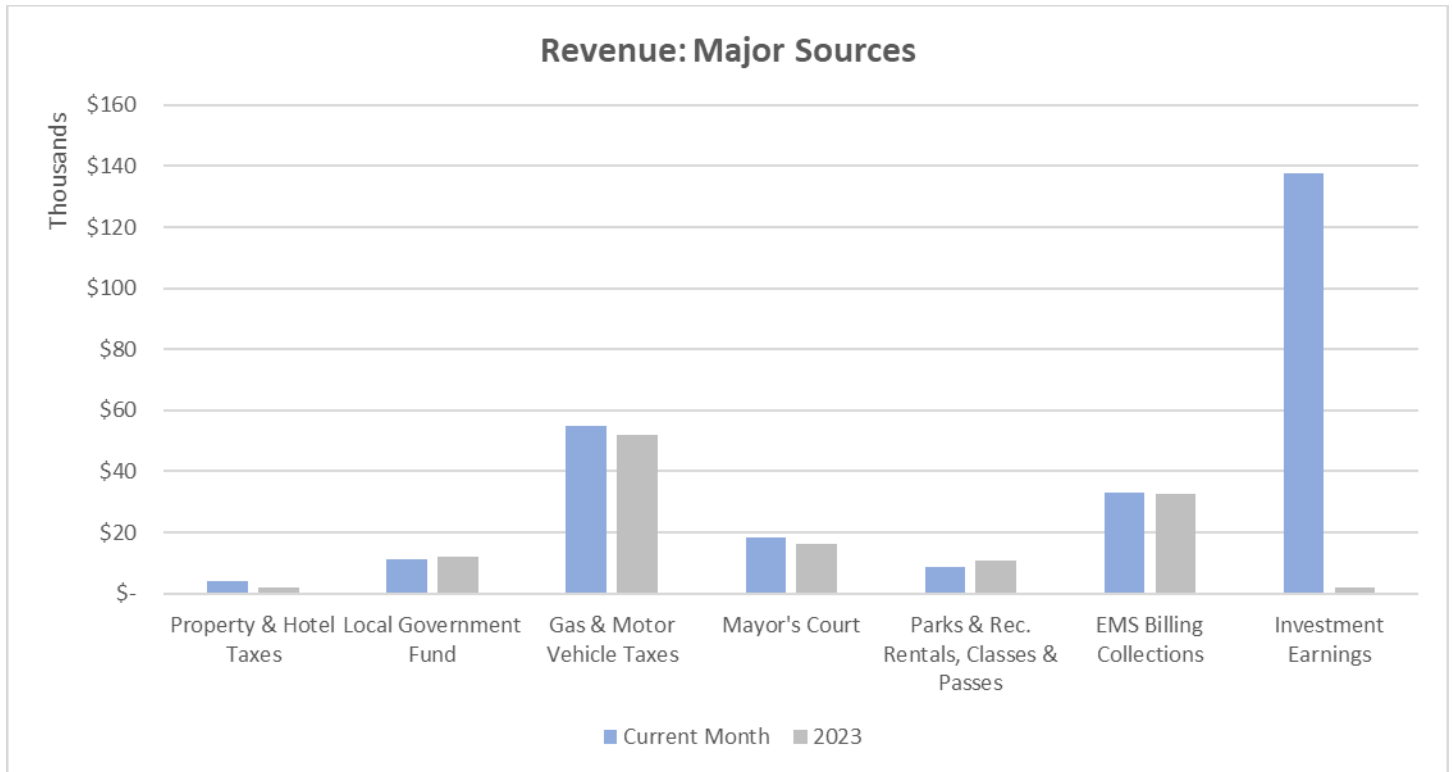
Fines & Forfeitures: This category includes Commercial Building Permits that are much higher than budgeted.

Miscellaneous Receipts: This category was mostly made up of interest from investments. For investment interest, we are just above the budgeted target of 16% of collections through February. We have several large interest payments coming in the next few months.

MAJOR SOURCES

FEBRUARY 2024

MONTHLY REVENUE COLLECTIONS VS. BUDGET



REVENUES BY TYPE	CURRENT		2024 BUDGET	COLLECTED UNDER / (OVER)	COLLECTED
	MONTH	YEAR TO DATE			
Property & Hotel Taxes	\$ 3,931	\$ 4,658	\$ 876,290	\$ 871,632	1%
Local Government Fund	11,408	20,230	124,523	104,293	16%
Gas & Motor Vehicle Taxes	55,097	108,359	706,245	597,886	15%
Mayor's Court	18,514	29,723	180,000	150,277	17%
Parks Rentals, Classes & Passes	8,746	21,260	90,500	69,240	23%
EMS Billing Collections	32,857	53,378	475,000	421,622	11%
Investment Earnings	137,809	237,383	1,415,000	1,177,617	17%
Total	\$ 268,361	\$ 474,991	\$ 3,867,558	\$ 3,392,567	12%

REVENUE COLLECTIONS – MAJOR SOURCES

Property Taxes: This revenue is paid to the City twice per year. The first payment will probably come in April.

Gas & Motor Vehicle Taxes: For the last several years, these taxes have been consistent. For the year, we expected to receive about \$59,000 per month. February was below target at \$55,000.

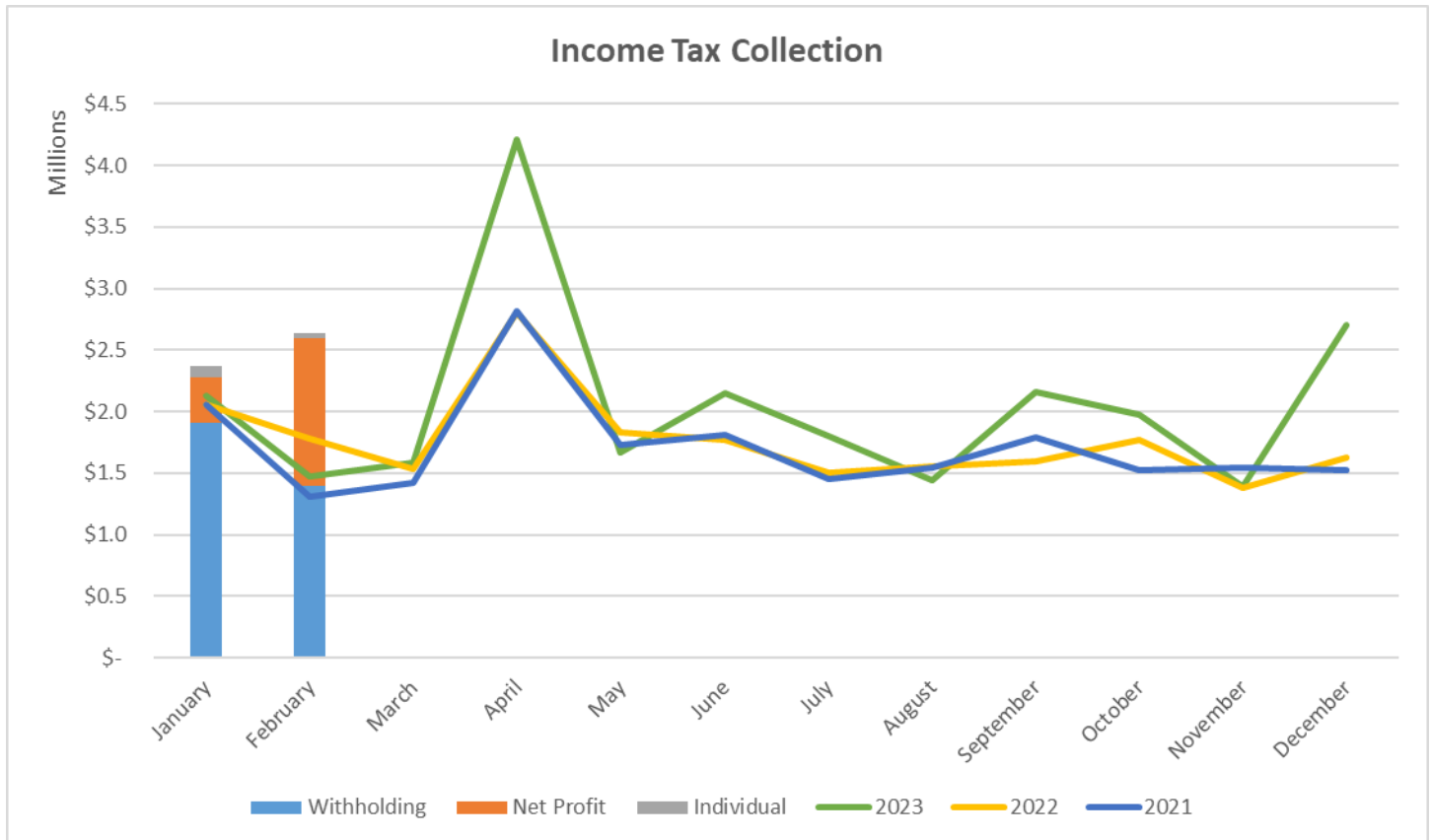
Parks Rentals & Season Passes: These revenues are higher than expected due to the Department's annual membership drive and rentals are higher than expected. Also, daily passes are higher than expected.

Investment Earnings: Interest earnings are slightly higher than budgeted. The next several months will see higher interest payments due to the timing of certain securities and how they pay interest.

INCOME TAX

FEBRUARY 2024

MONTHLY REVENUE COLLECTIONS VS. BUDGET



REVENUES BY TYPE	CURRENT		2024 BUDGET	COLLECTED UNDER / (OVER)	COLLECTED
	MONTH	YEAR TO DATE			
Electric Co. Income Tax	\$ -	\$ -	\$ -	\$ -	0%
Income Tax Refunds	-	2,309	(710,000)	(712,309)	0%
Income Taxes	2,638,069	5,002,060	26,842,433	21,840,373	19%
Total	\$ 2,638,069	\$ 5,004,370	\$ 26,132,433	\$ 21,128,063	19%

REVENUE COLLECTIONS – INCOME TAX

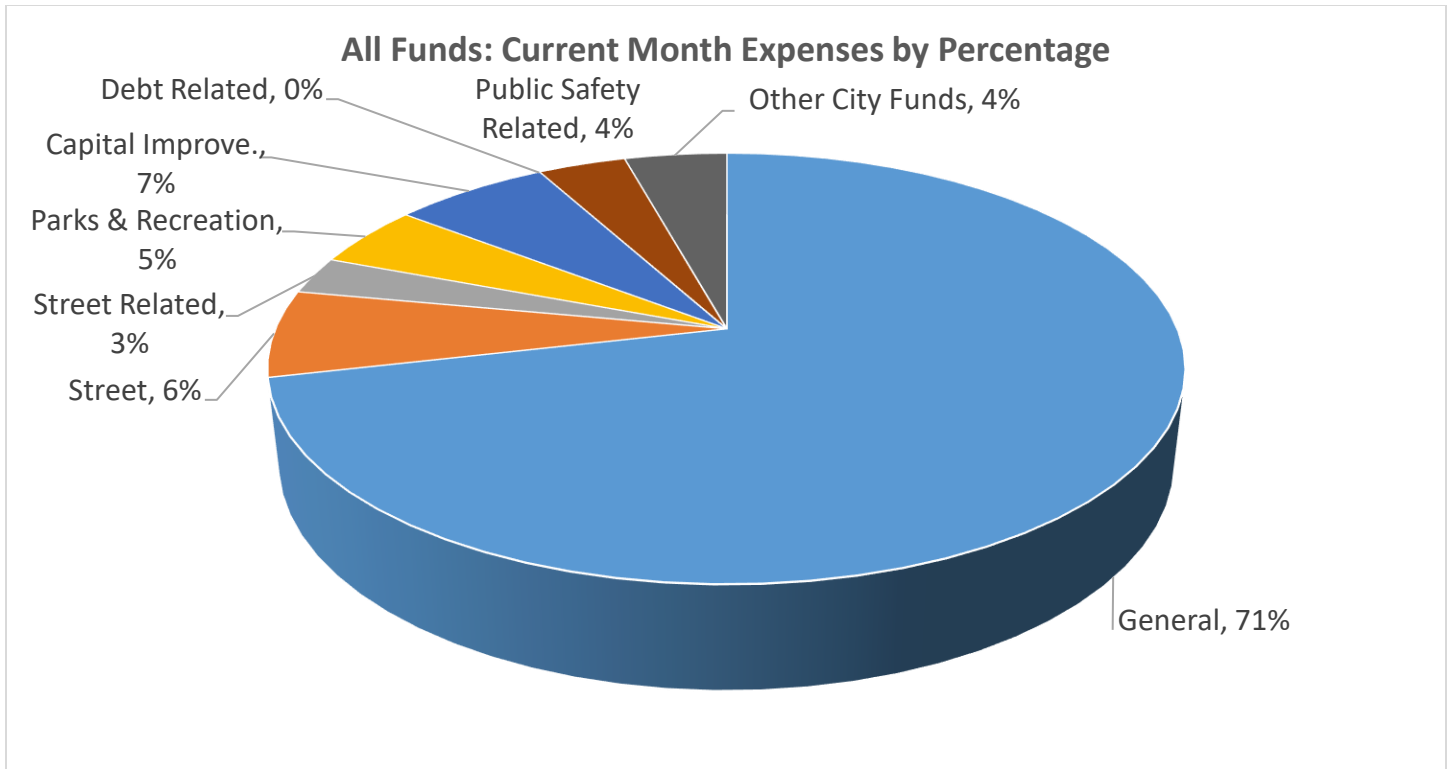
2024 Collections: Through February, we usually collect 14% of our expected income tax. So far, we have collected 19% of the gross expected taxes. For the year, we are above our net budget amount by 29%.

Net Profit: Through February, we usually collect 6% of our expected Net Profit taxes. So far, we have collected 22% of the gross expected taxes. For the year, we are above our net budget amount by 303%.

Withholding: Through February, we usually collect 18% of our expected Withholding taxes. So far, we have collected 17% of the gross expected taxes. For the year, we are below our net budget amount by 2%.

Individual: Through February, we usually collect 15% of our expected Individual taxes. So far, we have collected 16% of the gross expected taxes. For the year, we are exceeding our net budget by 8%.

Refunds: Refunds were not issued in February.



EXPENSES BY FUND/TYPE	CURRENT		2024 BUDGET	AVAILABLE BALANCE	% EXPENSES TO BUDGET
	MONTH	YEAR TO DATE			
General Fund	\$ 1,667,664	\$ 4,341,494	\$ 31,987,069	\$ 25,170,104	14%
Street Fund	152,869	322,462	2,457,681	1,971,576	13%
Street Related Funds	65,664	135,870	1,128,307	762,245	12%
Parks & Recreation Fund	109,442	210,618	1,485,626	1,075,641	14%
Capital Improvement Fund	153,024	246,974	10,646,892	8,041,966	2%
Debt Related Funds	-	-	983,300	12,000	0%
Public Safety Related Funds	86,471	214,432	1,336,715	1,115,298	16%
Other City Funds	100,545	299,658	4,463,449	3,623,250	7%
Total	\$ 2,335,677	\$ 5,771,508	\$ 54,489,040	\$ 41,772,080	11%

EXPENSES – ALL FUNDS

Net Expenses: After interfund transfers, our Net Expenses for February were \$1,642,836. For the year, we have experienced a 8% decrease in expenses compared to this point in 2023.

Large Expenses: In February we made several large payments for the State Route 4 paving project, the heating and air contract, and several building upgrade projects for windows and ventilation.

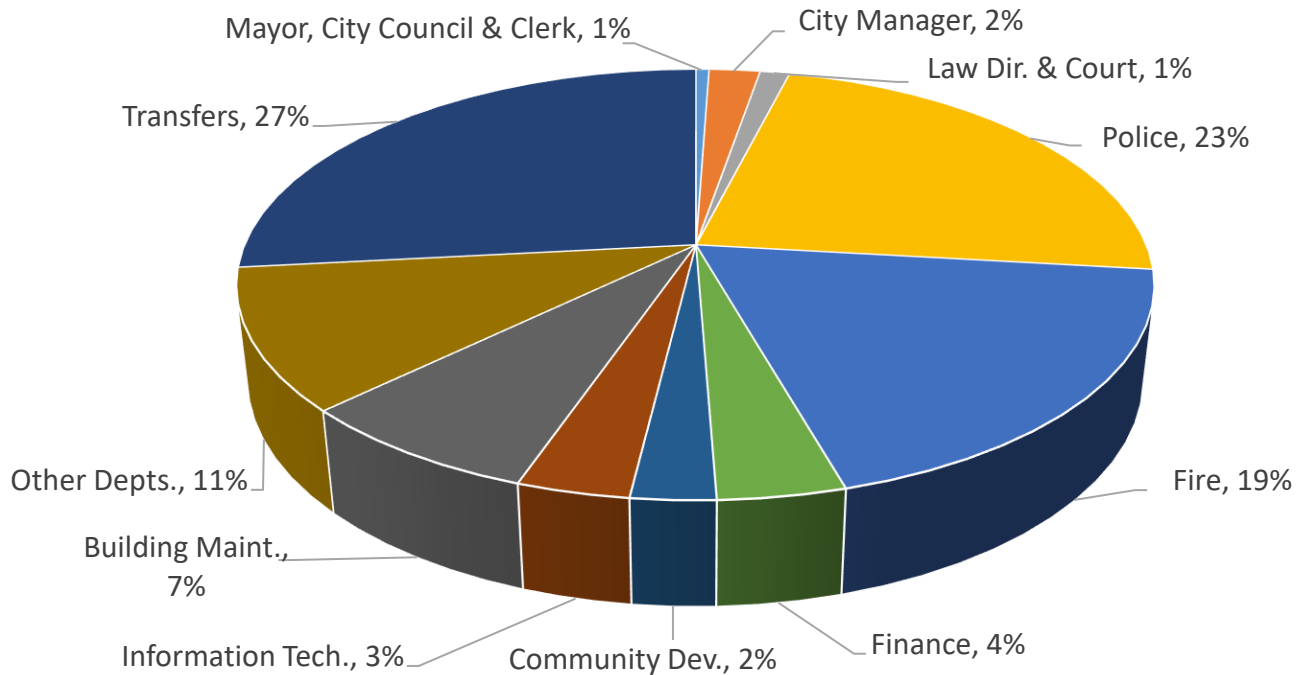
Budget Review: It is early in the budget year and we will continue to evaluate current year budget needs. So far, we are under budget by 5%. As the year progresses, we will start seeing more payments for projects and equipment detailed in the Capital Improvement Plan.

GENERAL FUND

FEBRUARY 2024

MONTHLY EXPENSES VS. BUDGET

General Fund: Current Month Expenses by Percentage



EXPENSES BY DEPARTMENT	CURRENT MONTH	YEAR TO DATE	2024 BUDGET	AVAILABLE BALANCE	% EXPENSES TO BUDGET
Mayor, City Council & Clerk	\$ 9,178	\$ 20,339	\$ 199,972	\$ 144,060	10%
City Manager & Info. Center	35,748	87,140	588,884	437,643	15%
Law Director & Clerk of Courts	20,695	47,390	427,016	225,599	11%
Police	381,837	908,827	6,037,093	4,720,056	15%
Fire	313,071	636,999	4,533,827	3,687,401	14%
Finance	63,301	133,119	919,998	666,154	14%
Community & Economic Dev.	41,953	76,014	1,125,635	886,964	7%
Information Technology	55,960	109,536	968,671	573,471	11%
Building Maintenance	124,821	201,648	1,681,326	1,169,893	12%
Other Departments	176,099	260,484	1,908,871	923,089	14%
Transfers	445,000	1,860,000	13,595,775	11,735,775	14%
Total	\$ 1,667,664	\$ 4,341,494	\$ 31,987,069	\$ 25,170,104	14%

EXPENSES – GENERAL FUND

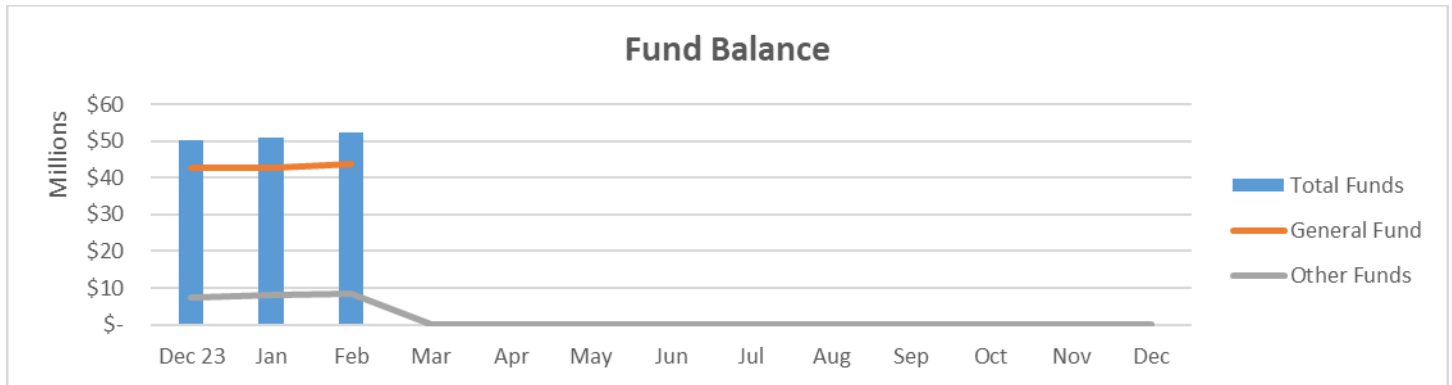
Budget Status: The General Fund is under the expense target for this time of the year.

Open Positions: Several departments have open full-time positions that have been budgeted for the entire year. These have led to a decrease in those department's expenses. The Fire Department has had an open administrative position that will be filled in the next few months. The Community Development Department has three open positions while the Information Technology Department is filling one position.

FUND BALANCES & CASH FLOW

FEBRUARY 2024

MONTH END BALANCES BY FUND



FUND	YEAR BEGIN BALANCE	MONTH BEGIN BALANCE	MONTH CHANGE BALANCE	MONTH END BALANCE	YEAR TO DATE CHANGE
General	\$ 42,759,059	\$ 42,699,592	\$ 1,191,657	\$ 43,891,248	\$ 1,132,189
Street	219,178	203,682	1,977	205,659	(13,519)
State Highway	511,193	504,714	(17,790)	486,924	(24,270)
Parks & Recreation	120,237	123,611	118	123,729	3,492
Cemetery	95,608	96,040	(942)	95,098	(510)
Motor Vehicle License Tax	49,826	48,489	(3,847)	44,642	(5,184)
Enforcement & Education	69,475	69,710	(399)	69,310	(165)
Mayor's Court Computer	93,480	87,701	420	88,121	(5,359)
Clerk of Court Computer	62,317	58,465	281	58,746	(3,572)
Economic Development	317,650	317,650	60,935	378,586	60,935
Special Energy Improvement Pr	-	-	-	-	-
Capital Improvement	1,703,061	2,709,111	1,976	2,711,087	1,008,026
Vance Darroch Project	57,381	57,381	-	57,381	-
Debt Service	177,660	178,017	488	178,505	845
Tax Increment Financing	58,649	58,767	161	58,928	279
Home Improvement Loan	676,716	678,075	1,858	679,933	3,217
City Garage	360,000	360,133	-	360,133	132
Miscellaneous Trust	46,380	46,340	710	47,050	670
Police Pension	48,799	53,740	3,246	56,986	8,187
Fire Pension	58,287	55,716	(3,802)	51,914	(6,373)
Insurance Reserve	1,425,112	1,426,602	1,573	1,428,175	3,063
Health Insurance	646,000	453,640	116,244	569,883	(76,117)
Federal Law Enforcement	40,850	40,932	112	41,045	194
State Law Enforcement Training	52,586	52,692	2,585	55,277	2,691
Drug Law Enforcement Trust	42,437	42,523	117	42,639	202
Local Fiscal Recovery	466,853	464,526	-	464,526	(2,326)
OneOhio Opioid Settlement	42,223	43,525	-	43,525	1,302
Total	\$ 50,201,020	\$ 50,931,372	\$ 1,357,678	\$ 52,289,049	\$ 2,088,030